



CVEP Board of Directors
Minutes of the meeting held on October 15th, 2025
15:00 – 17:00

1. CALL TO ORDER

Chairperson calls the meeting to order. The following board members are present: Stephane Dumas, Karyn Morrison, France Desfossés, Lise Poissant, Jocelyn Rouleau, Benoit Lachance and Anne-Marie Gingras.

2. APPROVAL OF AGENDA

The agenda is approved as proposed.

3. APPROVAL OF PREVIOUS MEETING MINUTES

The minutes from the meeting held in July 2025 are approved.

4. NEW BUSINESS: - none

5. UPDATES:

5.1 Webpage review

Stephane will inform Richard that he can open the website as of today. Everyone agrees the web site looks very friendly and that it is much easier to find information. As with the previous web site version, sponsors will be running on all the pages as this provides them great visibility.

5.2 Membership file

Line has developed several forms/reports from the new membership file she created. Karyn and Line will be the designated administrators of the forms/membership files. Although the forms appear user-friendly, this new way of entering and managing data by Karyn will need to be tested to evaluate how much burden it will add in comparison to the previous procedures. If it becomes too demanding, the board will upgrade the licence to allow more than 2 administrators, and the process will be revised. To be followed.

5.3 Logo

Stephane informs the board that the graphist has been paid. Total cost of \$200.00. The logo will appear on all future communications.

5.4 Schedule

Karyn, Jocelyn and Benoît finalized the schedule. Lots of efforts were placed in making it fair to most teams and in respecting teams' choices. Recreational time slots will be integrated in the schedule at the ClubHouse and Swansea courts.

5.5 Adam & Eve

Anne-Marie has been asked by Gilles Généreux to inquire if the board would agree to pay for the Doodle Pro version (approximately \$100USD). The request is discussed, and after verification, the free version of Doodle seems to have the capacity to meet Gilles' s needs in organizing the Adam & Eve's activity. Lise and Anne-Marie will follow up with Gilles.

5.6 Ambassador program

To date, 20 ambassadors have confirmed their participation on a voluntary basis. Available time slots in the schedule will be assigned to the ambassador programs at the Clubhouse courts. The club will not provide additional balls to the ambassadors.

5.7 Ladder activity

The survey conducted last spring indicated that 10 teams showed interest in having a different activity (ladder or other) integrated to the schedule. A possibility would be to offer a Ladder activity at Swansea a few days a week in the afternoon or on Sunday afternoons. Benoît will discuss this possibility with Denis and Mario. Another option is to alternate between different activity types (e.g. ladder, skill level). To be followed.

5.8 Interclub friendly competition

Stephane confirms that CVE will welcome the interclub one Sunday afternoon per month.

5.9 Parking lot courts

Karyn confirms that new benches will be installed for the season. Stephane and Karyn will ask CenClub to unlock all doors of the parking lot courts. Access would be facilitated in case of an emergency.

5.10 Budget

France presents and describes the proposed budget for this season. The BBQ has been budgeted for 300 people. Expenses and revenues are balanced, leaving close to \$4,000.00 in the bank account. The budget is accepted as proposed.

5.11 Cyber Impact

CyberImpact has been re-activated. A welcome message will be sent soon.

5.12 Welcome BBQ

Anne-Marie is leading the organization. She will be looking for volunteers. The board shortly discusses the menu and the process (e.g. ticket sales, control on day of BBQ, etc). No decision made at this point. Anne-Marie and her team will come up with propositions.

6. VARIA

6.1 Captains meeting

A captain meeting is planned on Nov 18th from 13:00- 15:00. Registration will be opened after the captain's meeting.

6.2 CenClub Meeting

No date has been determined.

6.3 Team photos

Stephane proposes that each team get a team's photo. Those could then be posted on the website. To be discussed at the captain's meeting.

6.4 Balls

Point discussed during the budget presentation.

9. ADJOURNMENT

The meeting is adjourned at 5PM. Next meeting will be in person at CVE. Date to be decided.

Lise Poissant, Secretary

Stephane Dumas, President