

CVEP Board of Directors

Meeting Minutes

February 17, 2026

ClubHouse

1. CALL TO ORDER

- All seven board members are present.

2. APPROVAL OF AGENDA

- The points to be discussed are presented at the beginning of the meeting.

3. POINTS FOR DISCUSSION

3.1 Bank account

The board determines it is in the best interest of the CVE Pickleball Club to establish a Business banking account with the TD Bank. The authorized officers are the President (SD), the Vice-President (KM) and the Treasurer (FD). Two signatures will be required for transactions over 500.00\$. The account will need to keep a minimum amount of 2,500.00\$ to avoid bank fees. Lise will write the board resolution that is required to open the business account.

3.2 Missing/lost money

A financing campaign has been initiated by a member to help a captain who lost the money for the end-of-season party. The board recognizes this is a very sad situation and acknowledges the need to support the captain but prefers not to be involved in the financing campaign.

3.3 Swansea Courts

Swansea courts can still be booked for play in the morning during the time slots given away by the Club. A request will be made to CenClub to remove the possibility to reserve courts 9A & 9B in the morning.

3.4 Annual General Meeting

Stephane, Benoît and Anne-Marie still have one year left to their mandate. Karyn, Jocelyn and Lise confirm their interest to run for another mandate. France confirms that she will not run for another mandate. Elections will be under the responsibility of

Peter Silberman. The process will be similar to last year. An alphabetical membership list will be printed to accelerate membership verification at entrance. Stéphane will follow-up with Peter.

Stephane reviews the agenda of the AGM, defining each directors' responsibilities at the AGM. The format will remain the same as last year. Lise will send the PPT to all directors so they can update their part. A Communication slide and one on the BBQ will be added. Slides will be both in French and English since the AGM has been moved back to room GPA instead of the Theater at Le Club.

The scheduling process will be addressed at the AGM restating that the schedule is developed in a way that each team gets twice their first choice, once their second choice and once their third choices. Schedules are made on a 4-wk basis although they are presented on a 8-wk format. The board discusses having a 5-day schedule keeping the 6th day for Open play. No decision is taken.

3.5 Membership fees

The board discusses the best time to collect membership fees. Fall or spring? The board agrees to collect members in Feb/March as usual. New members and those who are unsure at this time whether they will be back or not, will have the opportunity to pay their membership in the fall when registration opens. The board agrees to maintain the no-refund policy. Lise will send a message to all captains indicating they will have until March 9th to collect the 20.00\$ fee.

3.6 Guest policy

The board has been made aware of discrepancies as to how members interpret or apply the guest policy. Reinforcement will be made to the effect that members always have priority over guests and that guests cannot be counted to reach the minimum of 10 players. Similarly, guests who are at CVE for more than two weeks must become members to be allowed to play. If membership is closed, then these guests are not allowed to play. A message will invite members to review the Guest policy available on the website.

3.7 Wire Transfer

Anne-Marie asks if the club should start using wire transfer when collecting money (e.g. fees, party, etc). Stephane invites her to assess what would be the process on our part for documenting who paid/or not. Payment in person would probably need to be kept. To be followed for next year.

The meeting is adjourned at 10:00

Submitted by

Lise Poissant, Secretary

Approved by Stephane Dumas, President

Approved by the board at the meeting held on March 13, 2026